



Alcatel Omni-PCX
Mobile 300/400 Handset User Guide



Getting to know your telephone

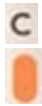
Mobile 400



Mobile 300



Handset Buttons



Clear/Cancel



On Hook



Menu Navigation Control



Off Hook







Phone Directory







Power on/off


Getting to know your telephone





Status Icons

-  Battery Charge Level
-  Voice and Text Messages
-  Call Diversion Activated
-  Radio Reception Quality

-  Programmed Call Back Time
-  Vibrator Active (Mobile 200)
-  Ringer Active
-  Ringer Disabled





Menu Icons

-  Directories
-  Redial
-  Divert Calls
-  Call Pick up

-  Voicemail and Text Messaging
-  Appointment
-  System Lock
-  Customise your phone

Call Icons

-  Making a Call
-  Answering a Call
-  In Conversation
-  Directories
-  Call on Hold

-  Transferring a Call
-  DTMF Signals
-  Conference
-  Common Hold
-  Park a Call


Mobile 300/400

Making / Receiving Calls


To make an Internal call

Dial the **Extension Number** then press *


To make an External call

Dial **9** then the **Telephone Number** and press 

To answer a call


Press the 

To end a call

Press the 

Transferring / Holding Calls

To transfer a call

Dial the **Extension Number** then press 
Press **OK** to transfer

To cancel transfer

Press  then 


To hold a call

Press 

To retrieve a held call

Press  then 

To transfer to external


While on the 1st call dial the 2nd telephone number or extension
number then press  this will put the 1st call on hold and
transfer or retrieve the 1st call as normal

Speed Dials

To dial by name

Press 
Enter the two letters of the name

Scroll through using

 using the downward arrow key

Press  to call

To dial by Speed Dial

Dial the number (please see your list)

Press  to call

System Features

To use Touch Tones

During call press

OK

To activate Call Back

Dial **Extension Number** then press

OK

To cancel Call Back

Dial **19** then press



Redial

Dial **40** then long press then scroll through list and press to dial



To have a Conference Call

Whilst on 1st call dial the 2nd person you wish to include and when they answer dial **50**

Group pick-up

Dial **14** then press



Individual call pick-up

Dial **13** and the relevant **Extension Number** then press



To park a call
(Store a call on an extension)

Dial **12**

To retrieve a parked call

Dial **12** and then the **Extension Number** that the call is parked

on then press



Diverts

To Divert Internal Calls

Dial **61** and press then dial the **Extension Number** you wish

to divert to and press again



To Divert on Busy

Dial **62** and press then dial the **Extension Number** you wish

to divert to and press again



To set a DND (Do Not Disturb)

Dial **63** and press










To cancel all Diversions

Dial **60** and press








Personal Speed Dials

To program Personal Speed Dial

Press 
Highlight 
Press 
Select **Pers Sp Dial** then 
Long Press 
Enter **Name**
Press 
Insert the external telephone number (prefixed by 9)
Press 

To call a Personal Speed Dial










Press 
Highlight 
Press 
Select **Pers Sp Dial**
Scroll through using  and press  to call.

Text Messaging










Receiving a text message/

Scroll 

Unanswered Call



Highlight 
Press 
Scroll right using  so that  is highlighted
Press 
Press  to read message
Press  to call person back or,
Scroll down using 
Select **Clear**
Press 

To send a Text Message
(Unanswered Call)







Press 
Highlight 
Press 
Scroll right using  so that  is highlighted
Press 
Insert **Extension Number** of text message recipient
Press 
Scroll down using  and select message
Press 

Changing Ring Tones / Contrast

Change your Ring Tone








Long Press 
Select Phone Set
Press 
Press  for Ring Melody
Scroll down using  and select melody
Press  to select

Change your Ring Tone Volume








Long Press 
Select Phone Set
Press 
Scroll Right using  and select Ring Level
Scroll down using  and select appropriate level
Press 
Press  to exit

Headset

To activate Headset

Long Press 
Select Phone Set
Press 
Scroll Right using  and select Headset Mode
Press 
Scroll Down using  and select Active
Press 
Press  to exit

To disable Headset







Long Press 
Select Phone Set
Press 
Scroll Right using  and select Headset Mode
Press 
Scroll Up using  and select Inactive
Press 
Press  to exit

Voicemail









To initialise your mailbox

Press 
Scroll using  and select 
Enter a 4 digit personal password (default 2222)
Say your name
Press #

To record your message

Long Press 
Press  for mbx greeting
Press  for Custom
Press  to Record Greeting
Press  to Stop Recording
Press  to confirm recording or
Scroll using  to listen or re-record

Accessing your message

Press 
Scroll using  and select 
Press 
Press 
Enter your 4 digit personal password (default 2222)
Press 
Press 
Press  to Play
Press 2 to clear

Voicemail Options

To replay the message	Press 1
To Erase the message	Press 2
To call the person who left the message back	Press 3
To listen to the next voicemail message	Press 4
To send a copy of the message to another Person's mailbox	Press 6
To re-start/rewind the message	Press 7
To pause/unpause the voicemail message	Press 8
To fast forward the voicemail message	Press 9

Accessing your message from
Out with the office

Dial your DDI number
When your message begins press your * then # key on your telephone
Enter your mailbox number (extension number)
Enter your personal password (default 2222)
Press 1 to listen to your message
Press 1 to replay the message
Press 2 to erase the message
Press 3 to call the correspondent back
Press 0 for further options

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